

Madras College Parent Council
AGM Minute
Wednesday 31st August 2016, 18:30
Kilrymont Road

Present:

Paul Brown (chair), Lynn Christie, Fiona Day, Marie-Noel Earley, Giselle Glackmeyer, Rowena Kyle, Callum McLeod, Di McGhie, David McClure (Rector), Barry Millar, Irene Millar, Heather Moffitt, Anna Moss, Jonathan O’Riordan, Claudia Ortiz, Jane Pettegree (secretary), Andy Primmer, Susan Simpson, Brian Thomson, Dawn Waddell (treasurer), Sally Walker, Jo Secker Walker, Kenny Wishart (teacher).

Ex officio:

- a) Representing 2015-16 fundraising group - Debbie Cummings, Gillian Fyfe;
- b) Derek Brown, Head of Education, Fife Council;
- c) Fife Councillors - Bill Connor, Tim Brett.

1. Apologies received

Cllr Keith McCartney, Cllr Dorothea Morrison, Carol Urquhart.

2. Minutes of 2015 AGM

These were adopted.

3. Report from Parent Council Chair (Paul Brown)

Meetings of the Parent Council throughout the past year 2015-16 have focussed on the schools’ efforts to build on good attainment levels. Significant consultation on educational issues had included: improved pupil tracking systems developed particularly in English; numeracy policy (intended to bridge between primary and secondary school experience, and to target key areas of weakness); remarking policy for SQA exam results; career counselling for and tracking of school leaver destinations; scheduling parent evenings and pupil progress reports.

4. Report from PC Secretary (Jane Pettegree)

Minutes of meetings over the past two years have grown more detailed in response to careful presentations prepared by staff on key development areas. These are available to all parents on the Parent Council website <http://www.madrasboard.org.uk/> The current webmaster, Graham Kirby, is willing to continue to help maintain this site for one more year although he no longer has children at the school (*nb a succession strategy should be planned in the year ahead*). The new secretary may be able to investigate whether other methods of communication with parents using e.g. social media might reach more parents.

5. Report from PC Treasurer (Dawn Waddell)

Opening balance (as at 1 st September 2015):	£4472.50
Income (via Easy Fundraising):	£90.82
Expenditure this year:	£0
Closing balance (at 31 st August 2016):	£4563.32

Thanks were given to Ewen Sparks for auditing the accounts and for continuing as auditor for the year ahead.

6. Report from Head Teacher (David McClure)

All current officeholders are demitting office (two no longer have children at the school) and the Head Teacher thanked them for their service. Regular meetings with the outgoing Chair had helped to build a constructive culture for meetings at which staff had felt able to share and discuss issues of common concern. The Parent Focus Group, a smaller working group that met at times outside the main Council, had also helped to work through the detail of some policies and cases. The HT hoped these consultations would continue to work as successfully in the year ahead. Further discussion of e.g. SQA results this session, building maintenance, staffing etc. was held over until the ensuing Parent Council meeting (see that minute).

7. Nomination and appointment of office holders for 2016-17:

Chair:	Susan Simpson (nominated - Paul Brown; seconded - Andy Primmer)
Vice Chair:	Lynn Christie (nominated - Paul Brown; seconded - Andy Primmer)
Secretary:	Barry Millar (nominated - Marie-Noel Earley; seconded - Sally Walker)
Treasurer:	Lynn Christie (nominated - Paul Brown; seconded - Barry Millar)

8. Schedule of meetings - future dates for 2016-17

Wednesday 26th October
Wednesday 25th January
Wednesday 8th March
Wednesday 24th May

The new Parent Council convened following this meeting to review matters arising from last minute and any new business not covered under the AGM agenda.

Meeting closed at 19:00.